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MINUTE BOOK

MINUTES OF PROCEEDINGS OF THE 05/2017-18 MEETING OF THE BOARD OF DIRECTORS OF 'M/S ORIENT STEEL & INDUSTRIES LIMITED (CIN: L27109WB1956PLC023119)' HELD ON WEDNESDAY, THE 20TH DAY OF SEPTEMBER, 2017, COMMENCED AT 02:00 P.M. AND CONCLUDED AT 03:00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 2, BRABOURNE ROAD, 5TH FLOOR, KOLKATA-700001, WEST BENGAL, INDIA

PRESENT:

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| 1) Mr. Nawal Kishore Rajgarhia (DIN: 00439689) | - Managing Director |
| 2) Mr. Binod Kumar Jeloka (DIN: 01621589) | - Director |
| 3) Mr. Nilesh Rajgarhia (DIN: 00439715) | - Whole-Time Director |
| 4) Mr. Pavan Kumar Poddar (DIN: 00359765) | - Director |
| 5) Ms. Shuchi Rajgarhia (DIN: 05352632) | - Director |

1. CHAIRMAN:

Mr. Nawal Kishore Rajgharia (DIN: 00439689) was appointed as Chairman of the meeting and therefore, he occupied the Chair and commenced the meeting at 02:00 p.m.

2. QUORUM:

After ascertaining that the requisite quorum for the meeting was present as per the provisions of Section 174 of the Act, the Chairman called the meeting to order.

3. MODE OF ATTENDANCE:

All the Directors of the Company were present physically at the meeting.

4. MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the previous Board Meeting held on 14/08/2017 were placed before the Board and hereby were read, confirmed and signed by the Chairman.

5. FILING OF DOCUMENTS WITH THE REGISTRAR OF COMPANIES:

The Chairman stated that the Annual Return of the Company along with the List of Shareholders in respect of the financial year ended as on 31st March, 2017 (in Form No.MGT-7) and also necessary documents and e-form(s) regarding the appointment of Statutory Auditor(s) of the Company are required to be filed/ submitted with the Registrar of Companies (West Bengal) and/ or Ministry of Corporate Affairs (MCA21). The matter was discussed in the meeting and the following resolution was passed:-

"RESOLVED THAT Mr. Nawal Kishore Rajgarhia (DIN: 00439689), Managing Director of the Company, be and is hereby authorized to sign (physically and/ or digitally), submit and/ or e-file the Annual Return of the Company along with the List of Shareholders in respect of the financial year ended as on 31st March, 2017 (in Form No. MGT-7) and also necessary documents and e-form(s) regarding the appointment of Statutory Auditor(s) of the Company, with the Registrar of Companies (West Bengal) and/ or Ministry of Corporate Affairs (MCA21) and to do all the needful in this regard."

6. REPORT ON ANNUAL GENERAL MEETING:

The Chairman informed the meeting that the Company in pursuance to the Section 121 of the Companies Act 2013 Read with Rule 31 of the Companies (Management and Administration) Rules, 2014, the Company being a.....



